

**THE UNDERGRADUATE SENATE  
OF THE UNIVERSITY OF NORTH CAROLINA AT CHAPEL HILL**

**USB-99-076**

**A BILL TO EXPAND THE LEGISLATIVE STAFF**

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19 SEP 2017	INTRODUCED BY CHAIR PRACHITH
19 SEP 2017	REFERRED TO THE RULES AND JUDICIARY COMMITTEE
19 SEP 2017	REPORTED FAVORABLY BY RULES AND JUDICIARY COMMITTEE
26 SEP 2017	PLACED ON THE CONSENT CALENDAR
26 SEP 2017	076 PASSED BY FULL SENATE

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**WHEREAS**, the Speaker of the Undergraduate Senate serves as the official spokesperson of the Undergraduate Senate;

**WHEREAS**, various mediums of public communication such as communiqués on legislative proceedings, press releases on Senate related programming, and responses to current events are subject to viewership by media agencies and the wider Student Body;

**WHEREAS**, the creation of a legislative staff position(s) dedicated to public relations would assist in brand identity establishment, effective external communications strategies, and event publication for the Undergraduate Senate.

**THEREFORE, BE IT ENACTED BY THE UNDERGRADUATE SENATE OF THE UNIVERSITY OF NORTH CAROLINA AT CHAPEL HILL THAT:**

**Section 1. Amendments**

**Article III. The Legislative Staff**

**Section 120. Composition**



The Legislative Staff shall consist of:

1. The Parliamentarian(s);
2. The Clerk(s);
3. The Webmaster(s);
4. The Public Relations Manager(s);
5. The Sergeant-at-Arms; and,
6. The Legislative Assistants.

**Section 121. Duties**

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*Certify correct and proper by*

 Speaker  UGSBP

- A. Parliamentarian. The Parliamentarian(s) shall advise Congress on matters of Congressional Procedure and the procedures and rules set forth by the Student Code.
- B. Clerk. The Clerk(s) shall:
  - 1. Maintain an accurate record of all legislation and amendments thereto;
  - 2. Make such corrections to legislation as are necessary to maintain proper spelling, grammar, and the format as verified by the Speaker.
- C. Webmaster. The Webmaster(s) shall be responsible for the maintenance of the Student Congress website.
- D. The Public Relations Manager. The Public Relations Manager(s) shall assist the Speaker in the development and implementation of public communications strategies, activities, and promotional materials (print and online); managing social media accounts, and providing administrative, research, and content development for special projects.
- E. Sergeant-at-Arms. Congress may elect from its membership a Sergeant-at-Arms, who shall assist the Speaker in preserving order in the chamber during meetings and explain expectations of order to visitors and members.
  - 1. In the event that the Sergeant-at-Arms is absent, the duties of the Sergeant-at-Arms will fall to the Ethics Chair.
- F. Legislative Assistants. The Legislative Assistant(s) shall be responsible for assisting their appointer with completing legislative tasks, constituent services, and legislative duties as requested.

Done by the Undergraduate Senate on this 26 day of Sept., 2017.

*Katharine Shriver*

Katharine Shriver  
Speaker, 99<sup>th</sup> Undergraduate Senate

And made law on this 2 day of October, 2017.

USB-99-076

Certify correct and proper by

VS Speaker CA UGSBP

*Elizabeth Adkins*

*Elizabeth Adkins*  
*Student Body President & USG President*

USB-99-076

*Certify correct and proper by*

*WJ* Speaker *EA* UGSBP